## ଓଡ଼ିଶା ରାଜ୍ୟ ଅର୍ଥ ନିଗମ ODISHA STATE FINANCIAL CORPORATION

## SAMBALPUR BRANCH

: BAREI PALLI, N.H-6

PIN

SAMBALPUR, ODISH : 768150

0663-2115185

: 0663-2115185

Website www.osfcindia.com

ସମ୍ବଲପୁର ଶାଖା

ବରେଲମନ୍ତା ଏକ-ହେକ-ଖ ଅମୁଲପୁର ଓଡ଼ିଶା

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0999-90080FR

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SAMBALPUR BRANCH: N.H.-6, BUDHARAJA: SAMBALPUR: TEL: (0663)-2115185.

E-Mail: sbp@osfcindia.com

Adv No.OSFC/SBP/ 194 /13-14

Dt.18.11.2013

## LEASING OF PREMISES

OSFC invites "Expression of Interest" from intending bidders for leasing out premises having built up area of about 2100sft beside NH-6, Bareipali, Sambalpur for Godown/Office purpose. For details, visit www.osfcindia.com or contact the Branch Manager, OSFC, Sambalpur Branch, P.o-Budharaja, Dist- Sambalpur (Ph-0663-2115185).

## ODISHA STATE FINANCIAL CORPORATION NH-6, BARAIPALLI, POST-BUDHARAJA, SAMBALPUR LEASING OF PREMISES

OSFC invites "Expression of Interest" from intending bidders for leasing out premises having built up area measuring 2100 sft. at N.H.-6, Bareipalli, Post-Budharaja Sambalpiur for office/Godown purpose as per the following Terms of Reference:

1) The lease shall be for a period of one year.

 The monthly rent on account of lease shall be deposited by 7<sup>th</sup> day of succeeding month in shape of DD /Bankers Cheque favouring OSFC payable at Sambalpur.

 The lessee shall deposit 6 months advance rent as Security Deposit which shall be refunded without interest consequent upon termination of lease agreement

4) During the period of lease, the lessee shall keep the premises in good tenantable condition and repaired as those are now with reasonable wear and tear and deliver on to the Lessor on expiry of the lease.

 The lessee shall not make any additional construction/modification/ alternation of the existing structure of the let out area.

- In case of any court order, the lessee shall be liable to vacate the premises immediately.
- The lessee shall not claim any compensation in the event of termination of the lease before the agreed period.
- The lease agreement can be terminated by either of the parties by giving one month advanced notice.
- 9) The lessee shall be liable to pay compensation in the event of causing any loss or damage to the rented premises during his custody. The amount of compensation payable on account of the loss /damage of the rented premises shall be final and binding on the lessee.
- 10) The lessee shall be liable to keep rented premises under safe custody to avoid theft, pilferage during the period of lease to facilitate handing over the premises after expiry of lease period.
- 11) The lessee shall allow the designated officer of the Corporation to inspect the rented premises as and when required.
- 12) The lessee shall not carry on or permit to be carried on any offensive trade/business on the lease hold premises during the period of lease.
- 13) The Lessor may renew or extend tenure of lease at the request of the lessee for a further suitable period with rent and renewed terms and conditions as may be negotiated before 3 months from the expiry of tenancy...
- 14) The lessee shall be liable to pay Electricity dues to WESCO as per actual consumption on monthly basis.
- 15) The lessee shall not transfer, create any lien or sub-let the lease hold premises during lease period.
- 16) The lease will be terminated in the event of breach of any condition of the lease agreement.

Interested parties/bidders shall contact the Branch Manager, OSFC, Sambalpur Branch, N.H-6.Baraipalli, Post-Budharaja, Sambalpur-768004 (Phone-0663-2115185) for further detail including inspection of the premises. The expression of interest shall be submitted to the Branch Manager, OSFC, Sambalpur Branch, Baraipalli, Sambalpur by 16.12.2013 (Monday) in sealed cover super-scribing in capital letter "Expression of Interest for accommodation" and enclosing following documents.

- Registration Certificate of the organization.
- 2. Copies of updated clearance certificate in respect of I.T./ Vat / Service Tax,..
- 3. Pan Card.
- 4. Present activities of the concern and reasons for taking lease of the unit.
- 5. Experience in the field.
- Present Address for communication with Mobile Number, E-mail I.D.
- 7. Offer amount for payment of monthly rental.

The In-house committee constituted will finalise the bid for selection of the lessee through the process of negotiation.

Sambalpur Branch